

**Board of Chaplaincy Certification Inc.**

an affiliate of Association of Professional Chaplains  
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<b>Applicant's Name:</b>	
<b>Applicant's Address:</b>	
<b>Applicant's E-mail:</b>	
<b>Equivalency Fee:</b>	\$50.00 (Equivalency fees are non-refundable)

## CLINICAL PASTORAL EDUCATION EQUIVALENCY WORKSHEET

**All decisions made by the Commission on Certification are final.**

Only one unit of CPE may be requested in an equivalency. Equivalency requests must be accompanied by the application and appropriate fees.

Document all of the elements of the clinical program as follows. All of the areas must be addressed and are not optional. Please type each item listed below and label with the appropriate number (e.g., 1., 2., 5. a., 5. b., etc.) as you respond.

Candidates must request a detailed evaluation from their supervisors/instructors, addressing the goals of the learning experience.

Board certified chaplain and associate certified chaplain competencies, per the APC standards, are listed on page 2.

1. State clearly the reason you are seeking an equivalency for clinical training.
2. How has the program enabled you to achieve the competencies identified in the APC standards?
3. How does the educational experience relate to your ministry and development as a pastoral care professional?
4. How has the equivalency provided opportunity for the integration of your personal and professional development, clinical and academic learning, theology and social sciences?
5. Document the following for the unit:
  - a. Completion of a minimum of 400 hours (equivalent to one unit of CPE), including supervision, group, classroom, and clinical ministry.
  - b. Individual supervision of ministry by a person who is appropriately credentialed to conduct such an alternative program. Provide supervisor's credentials. An appropriately credentialed supervisor is an individual who has had significant post-graduate training in adult education, group dynamics, individual supervision, theology, and clinically-based pastoral care, equivalent to that of an ACPE, CASC, or NACC certified supervisor. This person must adhere to a Common Code of Ethics as established by his/her certifying organization.
  - c. Didactic sessions on professional functioning and theological reflection.
  - d. Interpersonal sharing in a peer group
  - e. Attention to personal, pastoral, and professional identity issues

## PROFESSIONAL CHAPLAIN COMPETENCIES

**All competencies described below apply to board certified chaplains, provisional certified chaplains and associate certified chaplains.**

### **Essay I: Theory of Pastoral Care Competencies**

- TPC1: Articulate a theology of spiritual care that is integrated with a theory of pastoral practice.
- TPC2: Incorporates a working knowledge of psychological and sociological disciplines and religious beliefs and practices in the provision of pastoral care.
- TPC3: Incorporate the spiritual and emotional dimensions of human development into the practice of pastoral care.
- TPC4: Incorporate a working knowledge of ethics appropriate to the pastoral context.
- TPC5: Articulate a conceptual understanding of group dynamics and organizational behavior.

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### **Essay II: Identity and Conduct Competencies**

- IDC1: Function pastorally in a manner that respects the physical, emotional, and spiritual boundaries of others.
- IDC2: Use pastoral authority appropriately.
- IDC3: Identify one's professional strengths and limitations in the provision of pastoral care.
- IDC4: Articulate ways in which one's feelings, attitudes, values, and assumptions affect one's pastoral care.
- IDC5: Advocate for the persons in one's care.
- IDC6: Function within the common code of ethics for chaplains.
- IDC7: Attend to one's physical, emotional, and spiritual well-being.
- IDC8: Communicate effectively orally and in writing.
- IDC9: Present oneself in a manner that reflects professional behavior, including appropriate attire and personal hygiene.

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### **Essay III: Pastoral Competencies**

- PAS1: Establish, deepen, and end pastoral relationships with sensitivity, openness, and respect.
- PAS2: Provide effective pastoral support that contributes to the well-being of patients, their families, and staff.
- PAS3: Provide pastoral care that respects diversity and differences including, but not limited to culture, gender, sexual orientation, and spiritual/religious practices.
- PAS4: Triage and manage crises in the practice of pastoral care.
- PAS5: Provide pastoral care to persons experiencing loss and grief
- PAS6: Formulate and utilize spiritual assessments in order to contribute to plans of care
- PAS7: Provide religious/spiritual resources appropriate to the care of patients, families, and staff.
- PAS8: Develop, coordinate, and facilitate public worship/spiritual practices appropriate to diverse settings and needs.
- PAS9: Facilitate theological reflection in the practice of pastoral care.

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### **Essay IV: Professional Competencies**

- PRO1: Promote the integration of Pastoral/Spiritual Care into the life and service of the institution in which it resides.
- PRO2: Establish and maintain professional and interdisciplinary relationships.
- PRO3: Articulate an understanding of institutional culture and systems and systemic relationships.
- PRO4: Support, promote, and encourage ethical decision-making and care.
- PRO5: Document one's contribution of care effectively in the appropriate records. At the conclusion of each verbatim, provide a sample of how you would document the visit.
- PRO6: Foster a collaborative relationship with community clergy and faith group leaders.